

**MINUTES OF MEETING  
STEVENS PLANTATION  
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Board of Supervisors of the Stevens Plantation Community Development District was held on Thursday, October 1, 2015 at 6:00 P.M. at City Hall, 1300 Ninth Street, St. Cloud, Florida.

Present and constituting a quorum were:

Rebecca Fernandez	Chair
Larry Rabb	Vice Chairman
Gary Clegg	Assistant Secretary
Terence Connors	Assistant Secretary

Also present were:

Gary L. Moyer Residents	Moyer Management Group, Inc.
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*The following is a summary of the minutes and actions taken at the October 1, 2015 Audit Committee.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Moyer called the Audit Committee meeting to order.

**SECOND ORDER OF BUSINESS**

**Ranking of Audit Firm Proposals**

Mr. Moyer stated the purpose of the Audit Committee is to review proposals we received in response to the RFP we advertised for auditing services. We received five responses to the RFP and have provided a summary sheet for the Board.

The criteria was outlined - ability of personnel, proposer's experience, understanding of scope of work, and ability to furnish the required services. The other thing the criteria includes which is a little different than if we were to go for engineering services or architectural services in this case we can ask for price. If it were for an engineer or architect you pick the most qualified and then negotiate a contract with the one you think is most qualified. For auditors we can ask for price and we did.

Mr. Moyer stated I am very familiar with the first three - Berger Toombs, Carr Riggs and Grau. I have reviewed the McDirmit Davis and Sexton & Schnoll proposals and if you have had

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an opportunity to go through the proposals and do the same thing in terms of ranking them please feel free to give me your opinions. The reality is in terms of being qualified most all of these firms are qualified so in my mind I look to the price to determine what is in the District's best interest because frankly there is no reason to pay more money than you need to pay for basically the same service.

Berger, Toombs was the low for a three year contract of \$10,635, which is a little more than \$3,500 per year. Grau & Associates was at \$11,100, Sexton & Schnoll at \$11,000, Carr, Riggs & Ingram at \$12,300 and McDirmit Davis at \$11,700.

Mr. Connors stated I left my reference sheet on my desk at work. I numbered them as Berger #1. I liked that they had the experience and to me the price was reasonable.

Mr. Moyer stated we currently have Carr, Riggs & Ingram and the State of Florida in the last session passed some guidelines that you really cannot keep a single auditor more than six years. Obviously, this will be a three year contract per the RFP but sometimes it is a good idea to get a new set of eyes to look at your financials and would play well for Berger, Toombs proposal.


Mr. Rabb stated I have reviewed all of them and as CPA firms they are all nearly the same and are all going to more or less do the same type of work. I suggest we go with the money so I recommend Berger, Toombs.


On MOTION by Mr. Rabb seconded by Mr. Clegg, with all in favor; the selection of Berger, Toombs, Elam, Gaines and Frank was approved.

**THIRD ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Clegg seconded by Mr. Rabb, with all in favor, the Audit Committee meeting adjourned.

  
Gary Moyer  
Secretary

  
Rebecca Fernandez  
Chair